

# Participation Agreement

## Commercial Solutions Program



**TNMP** is proud to offer the **Commercial Solutions Program**, aimed at improving the energy efficiency of business facilities located within its service territory. TNMP has contracted with CLEAResult to sponsor, promote and administer the program.

This Participation Agreement confirms that \_\_\_\_\_, (the “**Partner**”) is a willing participant of this **no-cost** program designed to help reduce energy bills for their facilities, freeing up operating dollars for other needs, and improving the comfort and usability of their facilities. This Participation Agreement reflects the voluntary collaboration between the Partner and the Commercial Solutions Program and details the commitments of each party in order to produce energy savings. *The Program agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations.*

### DESCRIPTION OF COMMITMENTS

The Commercial Solutions Program will help the Partner identify cost-effective energy efficiency improvements that can make facilities less expensive to operate and more comfortable to use. To achieve potential energy savings and facility improvements, the Commercial Solutions Program and Partner have agreed to work together to complete some or all of the following tasks according to the specific needs identified for your organization:

- Identify and assess energy efficiency measures
- Implement energy-efficient operations and maintenance practices and procedures identified during walk-through energy assessments of specific facility/facilities
- Locate funding sources to enable Partner to complete capital projects
- Use utility incentives to buy-down the capital cost of energy-efficient systems

### PRINCIPLES OF AGREEMENT

Specific responsibilities of the Partner and the Commercial Solutions Program in this agreement are listed below.

- Partner will select two contact persons to work with the Commercial Solutions Program throughout the term of the Partnership, including a representative from both the Facilities/Energy Management Department and the Finance/Business Department.
- The Commercial Solutions Program will pay monetary incentives to Partner, as discussed in program materials, for eligible energy efficiency savings achieved by projects that are completed no later than **November 30<sup>th</sup>** of each program year.

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- Partner will submit projects, including necessary supporting documentation for each project, in a timely manner. Program staff can assist Partner in identifying and submitting specific projects for the current program year.
  - Retrofit projects must first pass a pre-installation inspection before retrofit work begins.
  - CLEAResult must review construction drawings (in electronic or pdf format) for new construction projects before construction begins.
  - Partner may be asked to provide initial project details, including building name and measure type before signing form.
- All savings/incentive estimates are preliminary until projects are complete and post-inspected. TNMP is not obligated to pay more incentives than reserved, even if project results in greater energy savings than originally estimated.
- Incentive funds are limited to a Program budget. If the Program's budget is fully reserved, projects will be placed on a waitlist and will be reviewed based on date received, as program funds become available.
- Partner acknowledges that projects that receive monetary incentives in the Commercial Solutions Program would not have been accomplished, or would have been completed with less efficient equipment, except for the incentives and other services provided by this program.
- Partner agrees to submit to CLEAResult a copy of the original invoice for equipment cost, labor, and other costs associated with the project. If Partner uses internal labor and is therefore not invoiced for labor, Partner will submit to CLEAResult a copy of the equipment invoice and an estimate of internal labor spent. Your Program Representative can assist you in determining the cost.
- Partner will allow the Commercial Solutions Program to use Partner's name to promote participation in the program to entities such as potential program partners, utilities, federal, state, or local entities, and the general public.

### ACCEPTANCE OF AGREEMENT

By endorsing below, your organization accepts this agreement with the Commercial Solutions Program, sponsored by TNMP. **This agreement should be signed by your organization's director, manager, or similar and is valid for the life of the program.** For your convenience, your organization's participation in the Commercial Solutions Program will continue automatically from year to year once you have enrolled in the program. Please note that TNMP reserves the right to terminate at any time, with written notice, a partner's participation. *Projects submitted to the Commercial Solutions Program must be completed by **November 30<sup>th</sup>** of the program year to allow time for post-installation inspections to occur.*

TNMP Participation Agreement  
Commercial Solutions Program

**PARTNER**

Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date: \_\_\_\_\_

**CLEARResult**

Signature: \_\_\_\_\_



**Fred Wu**  
**Program Manager**  
4301 Westbank Dr  
Bldg A Ste 250  
Austin, TX 78746

Date: \_\_\_\_\_

Please identify one individual from the Facilities/Energy Management Department and one individual from the Business/Finance Department who will be the *main points of contact* while working with the Commercial Solutions Program.

**FACILITIES/ENERGY MANAGEMENT POINT OF CONTACT:**

Name (Mr./Mrs./Dr.): \_\_\_\_\_ Title: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

**BUSINESS/FINANCE POINT OF CONTACT:**

Name (Mr./Mrs./Dr.): \_\_\_\_\_ Title: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Please sign and mail, email or fax to:

CLEARResult Fax: (866) 257-4390  
ATTN: TNMP Team Email: [tnmp@clearesult.com](mailto:tnmp@clearesult.com)  
4301 Westbank Dr, Bldg A Ste 250  
Austin, TX 78746

The Commercial Solutions Program is provided by TNMP as part of the company's commitment to reduce energy consumption and demand. CLEARResult implements the Commercial Solutions Program as an independent contractor. For more information, visit [TNMPEfficiency.com](http://TNMPEfficiency.com).