

# Memorandum of Understanding

## SCORE® Lite Program



Schools in Texas are feeling the pinch of high energy costs now more than ever. TNMP is committed to providing assistance to school customers so they can better manage their rising energy costs.

TNMP is proud to offer the SCORE Lite Program, aimed at improving the energy efficiency of school facilities located within its service territory. TNMP has contracted with CLEAResult to sponsor, promote and administer the program.

\_\_\_\_\_, (herein referred to as “Partner”) recognizes that it is a willing participant of this **no-cost** program designed to help reduce energy bills for our facilities, freeing up operating dollars for other needs and improving the learning environment for students. This Memorandum of Understanding reflects the voluntary collaboration between your organization and the SCORE Lite Program and details the commitments of each party in order to improve energy efficiency in your facilities. *The Program agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations. Projects submitted to the SCORE Lite Program must be completed by **November 30th** to allow time for post-installation inspections to occur before the end of the calendar year.*

### DESCRIPTION OF COMMITMENTS

The SCORE Lite Program will help the Partner identify cost effective energy efficiency improvements that can make facilities less expensive to operate and more comfortable to use. To achieve potential energy savings and facility improvements, the SCORE Lite Program and Partner have agreed to work together to complete some or all of the following tasks according to the specific needs identified for your organization:

- Identify and assess energy efficiency measures
- Implement energy efficient operations and maintenance practices and procedures identified during walk-through energy assessments of specific facility/facilities
- Use utility incentives to buy-down the capital cost of energy efficient systems

### PRINCIPLES OF AGREEMENT

Specific responsibilities of the Partner and the SCORE Lite Program in this agreement are listed below.

- Partner will select two (2) contact persons to work with the SCORE Lite Program throughout the term of the Partnership, including a representative from both the Facilities/Energy Management Department and

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the Finance/Business Department.

- The SCORE Lite Program will pay monetary incentives to Partner, as discussed in program materials, for eligible energy efficiency savings achieved by projects that are completed no later than **November 30th** of each program year.
- Partner will make its best effort to complete and submit relevant Project Application Forms, including necessary supporting documentation for each project, in a timely manner. Please note that due to increased participation in the SCORE Lite Program, the Project Application process is required in order to reserve financial incentives for your projects.
- Partner acknowledges that projects that receive monetary incentives in the SCORE Lite Program would not have been accomplished, or would have been completed with less efficient equipment, except for the incentives and other services provided by this program.
- Partner agrees to submit to CLEARResult a copy of the original invoice for equipment cost, labor, and other costs associated with the project. If Partner uses internal labor and is therefore not invoiced for labor, Partner will submit to CLEARResult a copy of the equipment invoice and an estimate of internal labor spent. Your Program Representative can assist you in determining the cost.
- Partner will allow the SCORE Lite Program to use Partner's name to promote participation in the program to entities such as potential program partners, utilities, federal, state, or local entities, and the general public.

ACCEPTANCE OF AGREEMENT

By endorsing below, your organization accepts this agreement with the SCORE Lite Program, sponsored by TNMP. **This agreement should be signed by your organization's superintendent, headmaster, dean, or similar and is valid for the life of the program.** For your convenience, your organization's participation in the SCORE Lite Program will continue automatically from year to year once you have enrolled in the program.

PARTNER

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

CLEARResult

Signature: \_\_\_\_\_

**Fred Wu**  
**Program Manager**



4301 Westbank Dr  
Bldg A Ste 250  
Austin, TX 78746

Date: \_\_\_\_\_

Please identify one individual from the Facilities/Energy Management Department and one individual from the Business/Finance Department who will be the main points of contact while working with the SCORE Lite Program.

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**FACILITIES/ENERGY MANAGEMENT POINT OF CONTACT:**

Name (Mr./Mrs./Dr.): \_\_\_\_\_ Title: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

**BUSINESS/FINANCE POINT OF CONTACT:**

Name (Mr./Mrs./Dr.): \_\_\_\_\_ Title: \_\_\_\_\_  
Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Please sign and mail, email or fax to:

CLEARresult  
ATTN: TNMP Team  
4301 Westbank Dr, Bldg A Ste 250  
Austin, TX 78746

Fax: (866) 257-4390  
Email: [tnmp@CLEARresult.com](mailto:tnmp@CLEARresult.com)

The SCORE Lite Program is provided by TNMP as part of the company's commitment to reduce energy consumption and demand. CLEARresult implements the SCORE Lite Program as an independent contractor. For more information, visit [TNMPefficiency.com](http://TNMPefficiency.com).